



## DESIGNATED REALTOR® MEMBERSHIP QUALIFICATIONS AND POLICIES

Designated REALTOR® membership in the Burlington Camden County Association of REALTORS®, New Jersey Association of REALTORS® and the National Association of REALTORS® is a privilege provided to qualified licensees. The following document outlines the criteria for membership, policies that govern membership and the procedure for joining the organization.

### **Qualifications of Membership:**

An applicant for Designated REALTOR® membership will supply evidence satisfactory to the Association that:

1. He/she holds a valid NJ Real Estate sales license as a Broker. (A copy of your real estate business license will be required).
2. He/she has a place of business in compliance with the New Jersey Real Estate Commission and local zoning regulations.
3. He/she has no record of recent or pending bankruptcy\*, has no record of official sanctions involving unprofessional conduct.
4. Within the past three (3) years has no violations of (1) civil rights laws, (2) real estate license laws, and (3) or other laws prohibiting unprofessional conduct against the applicant rendered by the courts or other lawful authorities.
5. He/she agrees to complete a mandatory Course of Instruction covering the Bylaws and Rules and Regulations of the Burlington Camden County Association of REALTORS®, the Bylaws of the New Jersey Association of REALTORS®, and the Constitution and Bylaws and Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®. (New Members Only). \*\*

*\*No recent or pending bankruptcy is intended to mean that the applicant or any real estate firm in which the applicant is a sole proprietor, general partner, corporate officer, or branch office manager, is not involved in any pending bankruptcy or insolvency proceedings or, has not been adjudged bankrupt in the past three (3) years.*

*\*\*Applicants who are required and do not attend the mandatory Instructional Program after will be dropped from membership and forfeit their application fee and must then reapply for membership and resubmit the application fee.*

### **Membership Policies:**

The following are a few of the major policies of membership that all member applicants should be aware of:

1. The applicant agrees to abide by the Constitution and Bylaws and Rules and Regulations of the Burlington Camden County Association of REALTORS®, New Jersey Association of REALTORS® and National Associations of REALTORS®.
2. Applicants who have not been Members of any other Association must submit a new member application fee along with their completed application form and appropriate membership dues.
3. Designated REALTORS® will be billed, as part of their dues, for each non-member licensee in their office and/or firm.
4. Designated REALTOR® members who fail to pay their annual dues within the allotted time will be subject to late fees, dropped from membership and be required to re-apply and pay a reinstatement fee in order to be reinstated to full REALTOR® membership.
5. Any office of the Designated REALTOR® that is not paid in full by January 15<sup>th</sup> of the following year will be considered delinquent and all unpaid agents will have their services terminated. Designated REALTORS® will be billed for their unpaid agents and their office services and the services of all of their agents will be terminated on February 28<sup>th</sup> unless payment has been received.
6. Designated REALTOR® members shall notify the Association of any individual licensed with the firm within thirty (30) days of the date of affiliation or severance of any individual.
7. Every Designated REALTOR® member of this association will abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the duty to arbitrate controversies arising out of real estate transactions as specified by Article 17 of the Code of Ethics.

Burlington Camden County Association of REALTORS®  
306 Kings Highway South  
Cherry Hill, NJ 08034  
Office: 856-428-1013 FAX 856-428-1393



Yes  No Are you presently a member of any other Association of REALTORS®? If yes, name of Association and type of membership held:

\_\_\_\_\_  
\_\_\_\_\_

Yes  No Have you previously held membership in any other Association of REALTORS®? If yes, name of Association and type of membership held:

\_\_\_\_\_  
\_\_\_\_\_

If you are now or have ever been a REALTOR®, indicate your NAR membership (NRDS) #: \_\_\_\_\_ and last date (year) of completion of NAR's Code of Ethics training requirement: \_\_\_\_\_.

Yes  No Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years or are there any such complaints pending? (If yes, provide details as an attachment.)

Yes  No Have you ever been refused membership in any other Association of REALTORS®? If yes, state the basis for each such refusal and detail the circumstances related thereto:

\_\_\_\_\_  
\_\_\_\_\_

Yes  No Do you hold, or have you ever held, a real estate license in any other state? If so, where:

\_\_\_\_\_  
\_\_\_\_\_

Yes  No Have you or your firm been found in violation of state real estate licensing regulations or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities within the last three years? If yes, provide details:

\_\_\_\_\_  
\_\_\_\_\_

Yes  No Have you or your firm been convicted of a felony or other crime. If yes, provide details:

\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Company information:  Sole Proprietor  Partnership  Corporation  LLC (Limited Liability Company)  Other, specify \_\_\_\_\_

Your position:  Principal  Partner  Corporate Officer  Majority Shareholder  
 Branch Office Manager  Non-principal Licensee

Names of other Partners/Officers/ of your firm:

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Yes  No Is the Office Address, as stated, your principal place of business? If not, or if you have any branch offices, please indicate and give address:

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Yes  No Are you involved in any pending bankruptcy or insolvency proceedings, or have you been adjudged bankrupt in the last 3 years? If yes, provide details:

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Yes  No Is it your intention to establish the company for Primary membership, understanding that you consent and authorize Burlington Camden County Association of REALTORS® to have you responsible for the dues of non-members licensees within your company?

Yes  No I understand that 'Each sole proprietor or corporate officer of the real estate firm who is actively engaged in the real estate business within the state where applying for membership or within the state the real estate firm is located, shall be required to become a REALTOR® member if any other principal of such firm, partner or corporation is a REALTOR® member with those states, provide....' (Article 3 Section 1(c) 1(a), NAR Constitution).

Yes  No I understand that as a member of the REALTORS® Association I am obligated to participate in Arbitration and this obligation includes causing my firm to Arbitrate and be bound by any award (Article 17, Code of Ethics).

**Optional Information:**

Date of Birth: \_\_\_\_\_

Languages Spoken: \_\_\_\_\_

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

**Dated:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



## REGISTRATION AND PAYMENT FORM

In order for a new applicant to fulfill their membership requirements, they must complete a one day orientation session provided by the Association at its facility. These are offered monthly and you are expected to attend one of the first two sessions that are available. Failure to attend one of these sessions below may result in the forfeiture of your application and the application fee.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Office Telephone: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email: \_\_\_\_\_

The next available New Member Orientations for 2012 are:

Date: \_\_\_\_\_  Date: \_\_\_\_\_

More information about the course will be emailed to you once your application is processed.

### Payment Information

(Membership Dues includes \$120.00 Application Fee)

#### Membership Dues Breakdown By Month (per submission date of application)

	Jan	Feb	Mar	Apr	May	Jun
BCCAR 2012	190.00	190.00	190.00	142.50	142.50	142.50
State - NJAR	115.00	115.00	115.00	86.25	86.25	86.25
National - NAR	155.00	145.00	135.00	125.00	115.00	105.00
BCCAR Application Fee	120.00	120.00	120.00	120.00	120.00	120.00
NJAR Legal Defense	5.00	5.00	5.00	5.00	5.00	5.00
BCCAR 2013						190.00
NJAR 2013						
NAR 2013						
<b>Total</b>	<b>585.00</b>	<b>575.00</b>	<b>565.00</b>	<b>478.75</b>	<b>468.75</b>	<b>648.75</b>

Payment Amount: \_\_\_\_\_ Payment Method:  Cash  Check # \_\_\_\_\_

Visa  MasterCard  American Express  Discover

Card Number \_\_\_\_\_ Exp: \_\_\_\_\_ Security Code \_\_\_\_\_

Signature: \_\_\_\_\_

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